

MINUTES
CARBON LEHIGH INTERMEDIATE UNIT
BOARD OF DIRECTORS

**CARBON LEHIGH INTERMEDIATE UNIT #21
4210 INDEPENDENCE DRIVE
SCHNECKSVILLE, PA**

MONDAY, DECEMBER 15, 2014

7:00 P.M.--CLIU BOARD MEETING--CLIU BOARD ROOM

Meeting No. 539

CALL TO ORDER

President Robert Bold called the five hundredth and thirty-ninth meeting of the Carbon Lehigh Intermediate Unit Board of Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance followed the call to order.

ATTENDANCE

Board Members in Attendance: Debra Lamb, Francee Fuller, Walter Schulz, Wayne Wentz, Raymond J. Follweiler, Jr., Darryl Schafer, Anthony DeMarco, Robert E. Bold, Kathleen Parsons, and Owen Eberhart, Jr. Board Members Absent: Penny Hahn, Clarence Myers, Mary Ziegler, and Gerard Grega. Staff: Michele Borland, Diane L. Carfara, Tee Decker, Dr. Elaine E. Eib, Philip Fiore, Jamie Galgoci, Dr. Charlotte Golden, Jordan Gruber, Andrew Lechman, Laurie Newman-Mankos, Deborah Popson, Lisa Schumacher, Kim Talipan, and Uldis Vilcins. Also in attendance was: Ellis Katz, Solicitor.

APPROVAL OF THE NOVEMBER 17, 2014 CLIU BOARD OF DIRECTORS MEETING MINUTES

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the minutes of the November 17, 2014 meeting as presented. Moved: Francee Fuller; Seconded: Debra Lamb; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

BOARD PRESIDENT'S REPORT

President Bold thanked the CLIU Administrators and staff for providing a wonderful dinner and student program prior to the Board meeting.

CORRESPONDENCE TO THE BOARD/CLIU UPDATE

Board Correspondence

Dr. Eib highlighted the following Board Correspondence:

- A letter was received by Uldis Vilcins, Director, Transportation, from Kara Templeton, Director, Bureau of Driver Licensing, expressing her appreciation for speaking at the Annual School Bus Safety Poster Contest and School Bus Driver Awards ceremony on October 22nd;
- Matt Martucci, one of CLIU's Supervisors of Special Education, received a complimentary email from Lisa Fiore, Liaison for the Center for Humanistic Change, thanking him and LLAS students for helping to make the parent-teacher meetings a great success. The students prepared vegetables, crackers, and dips for the event;

CORRESPONDENCE TO THE BOARD/CLIU UPDATE (continued)

Board Correspondence (continued)

- Heartfelt thank you's were extended to Melissa Johnson and Traci Kinney from Angela Patterson, Parkland School District's Secondary Special Education Coordinator, for organizing and providing a presentation to the Board on CLIU's Work Based Learning program; and lastly,
- Each Board member received their child count information dated December 5, 2014.

CLIU Update

Dr. Eib commended and thanked:

- CLIU staff and student performers from the CLIU Deaf/Hard of Hearing class at Parkway Manor Elementary School, Parkland School District, for their heartwarming presentation provided prior to the Board meeting. Student performers included Janielix Acevedo, Anastasia Mendez, Pedro Diaz, Athen Orlang, Jaliyah Ortiz, and Jaznaiah Fry. CLIU staff that accompanied and assisted the students were Julia Hobart, Teacher; Debbie Tice, Educational Interpreter; Shaun McElmoyle, Supervisor of Special Education; and Shannon Frycklund, Hearing Impaired Teacher.
- CLIU Work Based Learning Program staff and students for not only providing the treats and dessert that everyone enjoyed at the Board holiday dinner, but also for their contribution of treats at each Board meeting; and finally,
- Board members received a handmade icicle ornament made by our students.

Of special note was an email that Dr. Eib received from Shannon Frycklund, CLIU Hearing Impaired Teacher, and daughter of Wayne Wentz. Shannon asked that Dr. Eib share with the Board that in 2009, her Dad was inducted into the Babe Ruth Hall of Fame; and recently, he was also inducted into the Carbon County Sports Hall of Fame. It was Dr. Eib's pleasure to share this with the Board; and offered congratulations to Mr. Wentz for these accomplishments on behalf of the CLIU staff and Board members.

KIDS KORRAL/HIGHMARK GRANT VIDEO PRESENTATIONS

Two brief videos were shared with the CLIU Board; one on the Kids Korral *Oktoberfest* event sponsored by the Carbon Lehigh Special Needs Foundation; and the second on the Highmark grant, *A 2100 Mile Leap into a Healthy Lifestyle*.

Jamie Galgoci, Supervisor of Special Education, provided an overview of the first video on Kids Korral. Approximately 230 students attended the event and were treated to a wheelchair-accessible hayride, pumpkin picking and decorating, bobbing for apples, egg toss, and a contest for the best decorated pumpkin. Thanks were given to CLIU students that acted as peer buddies for our enhanced autism students; as well as to CLIU supervisors Valerie Gulycz, Jim Kochie, and Melissa Johnson.

Next, Laurie Newman-Mankos provided an overview of the video showcasing the Highmark grant, *A 2100 Mile Leap into a Healthy Lifestyle*. This grant provided funds to aid in the development of fitness programs for students with disabilities to meet goals in health and wellness. The program was introduced in spring to students and staff, with the culmination activity held in conjunction with the Kids Korral *Oktoberfest*. Throughout the entire program, students were encouraged to move up to 30 minutes per session, by walking, running, and exercising. Each classroom was issued a pedometer with teachers and students posting results online; with the goal of walking a total of 2100 miles. Additionally, newsletters were sent to students' families providing health and wellness activities, recipes, and healthy snacks, and ways to encourage movement at home. At the culminating activity in October, each student received a signed certificate and each classroom received a Froggy kickball for participating in the program. Laurie gave special thanks to Donna Hibshman, who co-wrote the grant with her; as well as to CLIU's three Adaptive Physical Education Teachers: Mike Lowin, Connie Schultz, and Alicia Trotter, for the great job they did in motivating staff and students throughout the program.

AUDIENCE INPUT ON AGENDA

There was no Audience Input on the Agenda at this time.

FISCAL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following fiscal matters as presented:

Treasurer's Report

Treasurer's Report for the month ended November 30, 2014 as presented.

Ratifying Payment of Bills—November 10 to December 8, 2014

Ratifying payment of bills from 11/10/14 to 12/8/14 in the amount of \$2,763,168.10.

Payment of Bills

Payment of bills for December 15, 2014 as listed: Bills for Approval – 12/15/14 - \$1,111,847.42.

Moved: Walter Schulz; Seconded: Anthony DeMarco; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

FISCAL MATTERS—ADOPTION OF THE REVISED 2015-2016 GENERAL OPERATING BUDGET

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors adopts the proposed, revised CLIU General Operating Budget for the fiscal year 2015-2016 as filed with the Official Minutes, and requests the Board Secretary to mail said budget to the fourteen school districts of the Carbon Lehigh Intermediate Unit for approval. Moved: Wayne Wentz; Seconded: Raymond Follweiler, Jr.; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

FISCAL MATTERS—AWARDING OF BUS BIDS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors awards the bid for twenty (20), 27-Passenger Gasoline Powered Buses with Wheelchair Lifts, per bids opened on December 2, 2014, to:

Wolffington Body Company, Inc. 30 Pottstown Pike Uwchland, PA 19480	\$64,515/vehicle for a total of \$1,290,300
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Other bids were received from:

Leibensperger Transportation Sales, Inc. 5681 Lower Macungie Road Macungie, PA 18062	\$69,920/vehicle for a total of \$1,398,414
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Moved: Francee Fuller; Seconded: Kathleen Parsons; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 0.

PERSONNEL MATTERS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves the following personnel matters as presented:

Resignations

Resignation of the following person(s):

Brandi Pace, Speech Therapist, effective the close of business January 16, 2015.

Karen Klotz, Emergency Employment Instructional Assistant, effective the close of business November 19, 2014.

Kathleen Hagen, Substitute Professional Interpreter, effective the close of business November 17, 2014.

Lynn Sheehan, Contracted Secretary, effective the close of business November 19, 2014.

PERSONNEL MATTERS (continued)

Resignations (continued)

Bonnie Bergstresser, Vehicle Driver/Vehicle Assistant, Transportation Summer Employment, and Substitute Utility Staff, effective the close of business December 19, 2014.

Irena Dabrowska, Instructional Assistant, effective the close of business December 5, 2014.

Demi Ogozalek, Substitute Instructional Assistant and Summer Employment Pool Support Staff, effective the close of business December 3, 2014.

Retirement

Resignation, due to retirement, of the following person(s):

Nina Bellas, Instructional Assistant, effective the close of business January 30, 2015 (20 Years of Service).

Diana Rimbey, Vehicle Driver/Vehicle Assistant, Transportation Summer Employment, and Substitute Utility Staff, effective the close of business June 30, 2015 (11.5 Years of Service).

Earl Reabold, Vehicle Assistant, effective the close of business November 21, 2014 (5 Years of Service).

Monica Swallop, Secretary, effective the close of business January 5, 2015 (33 Years of Service).

Susan Horn, Vehicle Driver/Vehicle Assistant, Substitute Utility Staff, and Transportation Summer Employment, effective the close of business January 5, 2015 (12.5 Years of Service).

Position Transfers

Position transfer of the following persons:

Katherine Tully, Teacher, Hearing Impaired, position transfer to Teacher, Special Education, prorated for the 191-work day year, effective December 22, 2014 (Replacing Justine Andrews, Resigned, Special Education Budget).

Full-Time Employment

Full-Time Employment of the following person(s):

Kimberly Graver, Speech Therapist, Itinerant, at an annual salary of \$62,238, Step 14, Column M, prorated for the 194-day work year, effective January 12, 2015 or upon receipt of pending paperwork (Replacement for Brandi Pace; Resigned; Early Intervention Budget; Non-Tenured).

Part-Time Employment

Part-Time Employment of the following person(s), up to 29 hours per week:

Brooke Corby, Vehicle Assistant, at the hourly rate of \$9.35, effective November 12, 2014 (Transportation Pool; Transportation Budget).

Elizabeth Toribio, Instructional Assistant, Troxell Building, at the hourly rate of \$10.47, effective December 2, 2014 (IA Pool; Early Intervention Budget).

Nahomy Rivas, Instructional Assistant, Zephyr Elementary School, at the hourly rate of \$10.47, effective December 2, 2014 or upon receipt of pending paperwork (IA Pool; Early Intervention Budget).

Donna Gruber, Vehicle Driver/Vehicle Assistant, at the hourly rate of \$9.35/Vehicle Assistant and \$12.82/Van Driver, effective November 24, 2014 (Transportation Pool; Transportation Budget).

PERSONNEL MATTERS (continued)

Unpaid Leave

Grant an Unpaid Leave to the following person(s):

Charlene Brundige, Vehicle Assistant, Medical Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning December 8, 2014 and ending on December 22, 2014 with a return to work date of December 23, 2014.

Change of Date—Unpaid Leave

Change of Date for an Unpaid Leave for the following person(s):

Carli Henichek, Social Worker, Family Illness Leave, without precedent, not provided for under the federal Family Medical Leave Act, beginning November 6, 2014 with a change of end date from November 26, 2014 to November 14, 2014 with a return to work date of November 17, 2014.

Support Teacher

Payment per the CLEA contract, to the following support teacher(s) on December 31, 2015:

<u>Support Teacher(s)</u>	<u>Scholar(s)</u>
LeAnn Lorenzo	Lauren Fritzingner

Emergency Employment

Emergency employment of the following person(s) for the 2014-2015 fiscal year, up to 29 hours per week:

Monica Swallop, Contracted Secretary, at the hourly rate of \$18, effective January 6, 2015.

Susan Horn, Substitute Vehicle Assistant, at the hourly rate of \$10.94, effective January 6, 2015.

Contracted Services

Contract with the following person(s) for the 2014-2015 fiscal year, up to 29 hours per week:

Erin Charnick, Behavioral Support, at the hourly rate of \$20, effective November 17, 2014.

Katie Gross, Behavioral Support, at the hourly rate of \$20, effective November 24, 2014.

Elyse Claudio-Sykes, Behavioral Support, at the hourly rate of \$20, effective December 3, 2014.

Angela Sinatore, Certified Occupational Therapy Assistant, at the hourly rate of \$25, effective December 4, 2014.

Substitutes

Approve the following substitutes for the 2014-2015 fiscal year, up to 29 hours per week:

Substitute Vehicle Driver/Vehicle Assistant

Bonnie Bergstresser

Substitute Cleaning Staff

William Sharbaugh, Jr.

Provider 50 Personnel Pool

Provider 50 Personnel Pool, casual employment, on an as-needed basis, for the 2014-2015 fiscal year, at the board approved rates for the position(s) listed, up to 29 hours per week:

PERSONNEL MATTERS (continued)

Provider 50 Personnel Pool (continued)

- (1) Sara Arnold/Therapeutic Support Staff Worker (BA)
- (2) Sherri Gerber/Behavioral Specialist/Mobile Therapist
- (3) Chaddea Brown/Therapeutic Support Staff Worker (BA)
- (4) Donna Mehl/Therapeutic Support Staff Worker (BA)

Moved: Darryl Schafer; Seconded: Debra Lamb; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

CARBON LEHIGH INTERMEDIATE UNIT BOARD OF DIRECTORS

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves that the Board members of CLIU #21 be maintained at fourteen (14) members; one for each district. Moved: Raymond Follweiler, Jr.; Seconded: Anthony DeMarco; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

CARBON LEHIGH INTERMEDIATE UNIT CONVENTION

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors approves that the Carbon Lehigh Intermediate Unit not hold a convention and that Board Members be elected by mail ballot. If the Board approves this action, the fourteen districts are to be notified. Moved: Francee Fuller; Seconded: Walter Schulz; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

UNFINISHED BUSINESS

Diane Carfara, Board Secretary, thanked the Board members for their cards and well wishes that she received during a recent illness.

NEW BUSINESS

Happy Holidays were wished to all!

BOARD SHARING

Raymond Follweiler, on behalf of Mr. Mike Michaels, Superintendent, Northern Lehigh School District, conveyed thanks to the CLIU Flight Team for their professionalism, care, and support shown to Northern Lehigh staff and students following a recent tragedy of one of their students. Dr. Eib reiterated these feelings and recognized Tee Decker, Flight Team Coordinator, and the many volunteers who provide this excellent service.

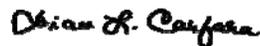
LEGISLATIVE UPDATE

No new legislative news was reported by President Bold.

ADJOURNMENT

- MOTION: The Carbon Lehigh Intermediate Unit Board of Directors meeting adjourned at 7:25 p.m. Moved: Raymond Follweiler, Jr.; Seconded: Fuller; Vote: Yes – 10; No – 0; Abstentions – 0; Absent – 4.

Respectfully submitted,



(Mrs.) Diane L. Carfara
Board Secretary

NEXT MEETING

THURSDAY, JANUARY 29, 2015

**Carbon Lehigh Intermediate Unit
4210 Independence Drive
Schnecksville, PA 18078
Board Room
7:00 p.m.**
